

WHITE RIVER SCHOOL DISTRICT NO. 416  
Buckley, Washington

**MINUTES OF THE WHITE RIVER SCHOOL DISTRICT NO. 416  
BOARD OF DIRECTORS' MEETING HELD JULY 13, 2016**

The meeting was called to order at 5:30 p.m. Under Roll Call, Director Sanabria was absent and excused. The pledge of allegiance was conducted. Director Jansen made a motion to approve the agenda. Director Lacy seconded. Motion carried.

**Call to Order  
Roll Call**

Under Reading and Approval of Minutes, Director Jansen moved to approve the minutes of the June 8, 2016 Regular meeting and the June 22, 2016 Special meeting. Director Pearson seconded. Motion carried.

**Minutes  
Approved**

Under Announcements and Recognition, 1) Next Regular Meeting, August 10, 2016, at 5:30 p.m. in the DDC Board Conference Room; 2) Recognition of Washington State Patrol Bus Inspection Results

**Announcements**

There was no Public Comment.

It was moved and seconded to remove the leave request from Heather Martin from the personnel report. Director Lacy moved to approve the rest of the Consent Agenda. Director Pearson seconded and the motion carried. Director Jansen then moved to deny the request from Heather Martin, as her request is outside of the number of unpaid leave days allowed in board policy. Director Pearson seconded the motion to deny the request. Motion carried.

**Leave Request  
Denied**

The consent Agenda included the following items:

**Consent Agenda  
Approved**

- Approval of actual vouchers issued June, 2016 (noted below)
- Approval of payroll issued June 30, 2016
- Ratification of contracts awarded June, 2016
- Approval of Interlocal Agreement with Carbonado School District for Food Services
- Approval of the personnel report

Actual warrants issued June 15, 2016 were:

General Fund	\$ 333,081.71
Capital Projects	\$ 65,136.32
ASB Fund	\$ 53,808.70

Actual Warrant issued June 22, 2016 was:

General Fund	\$ 1,000.00
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Actual warrants issued June 30, 2016 were:	
General Fund	\$ 156,086.86
Capital Projects	\$ 278,054.67
ASB	\$ 30,296.58
General Fund ACH	\$ 15,053.78
ASB ACH	\$ 882.09
Payroll issued June 30, 2016 :	\$2,766,739.11

Under Business Services, Donna Morey provided third quarter Fund Balance projections. She stated that special education enrollment has increased since second quarter, which yielded an additional \$44,000. State Institution expenditures are expected to be lower by approximately \$79,000 than original estimates based on the current population. Costs related to transportation diesel fuel and McKinney Vento are decreased. Non-high revenue is estimated to be \$35,000 more than second quarter, driven by enrollment. Ms. Morey also stated that as she compares quarter to quarter, she has found that all areas seem on target.

**Q3 Fund Balance Projections**

The May 2016 financial report was provided for the board’s information. Donna Morey reported that Dreher Reed, the new food services manager with Sodexo, has been on site to review our food service and make the transitions. He has been working with outgoing manager Hydie Kidd.

**May 2016 Financial Report**

Items of note included: primary expenditures in Capital Projects Fund were for pre-bond services related to the educational specifications process at Glacier, Elk Ridge and Wilkeson. In addition, thinning continues at the Wilkeson tree farm property. Approximately 97% of our tech levy revenue has been received. At the end of May, the Debt Service Fund received two transfers – one from the Transportation Vehicle Fund and the other from the General Fund, to cover the cost of debt payments on the Local Option loans from 2004 for buses and the energy project. These loans will be paid off in December, 2017 and December 2016.

**Under Action and Reports,**

The following board policies were presented for second reading and approval with action as follows

**Policies Approved: 1310, 2420, 3114**

- Policy 1310 – Policy Adoption, Manuals and Administrative Procedures: Moved and seconded to approve
- Policy 2420 – Grading and Reporting: Moved and seconded to approve
- Policy 3114 – Part-time, Home-Based or Off-Campus Students: Moved and seconded to approve

The following board policy were presented for first reading:

**First Reading of Board Policy 3122**

Policy 3122 – Excused and Unexcused Absences – Superintendent Keating shared that the significant changes to this policy actually happen in the procedures, but the new wording helps to clarify definitions and the policy is aligned with grading policies and procedures. The policy will be returned for second reading and approval at the August 10 regular meeting.

Under Board / Superintendent Comments, Superintendent Keating noted that new assistant principals at Glacier Middle School and White River High School have been hired. Grounds are being prepared. A few positions are still open, but much of the hiring

**Comment**

has been completed. Mr. Cody Mothershead has been moved into the head principal position at WRHS for an interim period.

There being no further business to come before the board, it was moved and seconded to adjourn the meeting at 5:53 p.m. Motion carried.

**Adjourn**

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Janel Keating  
Secretary to the Board

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Denise Vogel  
Board President