

WHITE RIVER SCHOOL DISTRICT NO. 416  
Buckley, Washington

**MINUTES OF THE WHITE RIVER SCHOOL DISTRICT NO. 416  
BOARD OF DIRECTORS' MEETING HELD FEBRUARY 10, 2016**

The meeting was called to order at 5:30 p.m. Under Roll Call, all directors were present. The pledge of allegiance was conducted. Director Jansen made a motion to approve the agenda. Director Pearson seconded. Motion carried.

**Call to Order  
Roll Call**

Under Reading and Approval of Minutes, Director Lacy moved to approve the minutes of the January 13, 2016 Regular Meeting. Director Sanabria seconded. Motion carried. Director Lacy moved to approve the minutes of the January 27, 2016 Special meeting. Director Sanabria seconded; motion carried.

**Approval of  
Minutes**

Under Announcement and Recognition, 1) No School February 12 and 15 – Presidents' Day Weekend; 2) Next Special Meeting – February 24, 2016, 5:30 p.m. in the District Board Conference Room; 3) Next Regular Meeting, March 9, 2016, in the DDC Board Conference Room; 4) Recognition of Carlos Cepeda – CTE Student Success Award – Superintendent Keating introduced Carlos, and he shared his experiences and impressions, along with hopes for the future; 5) The WRHS ASB Activities Report was removed from the agenda.

**Announcements**

There was no Public Comment.

Director Lacy moved to remove the request for leave from Rachael Tschabold from the Personnel Report. The motion was seconded. It was then moved and seconded to approve the remaining items on the Personnel Report and the Consent Agenda. Motion carried. The Consent Agenda included the following items:

**Consent Agenda**

- Approval of actual vouchers issued January, 2016 (noted below)
- Approval of payroll issued January 29, 2016
- Ratification of contracts awarded January, 2016
- Approval of overnight travel for FFA students to Floral Competition, March 12-13, 2016, Richland, WA
- Approval of overnight travel for FFA State Convention, May 11-15, 2016 in Pullman, WA
- Approval for out of state travel for DECA students to International Competition, Nashville, TN, April 25-26, 2016
- Approval of overnight travel for Key Club students to District Convention, March 18-20, in Seattle
- Approval of out of state travel for administrative team to attend Pittsburg Education recruitment Consortium, Monroeville, PA, March 29-31, 2016
- Approval of the revised personnel report (except for the leave request noted above)

Actual warrants issued January 15, 2016 were:	
General Fund	\$ 381,220.78
Capital Projects	\$ 8,511.63
ASB Fund	\$ 16,951.18
Actual warrants issued January 29, 2016 were:	
General Fund	\$ 244,585.71
Capital Projects	\$ 20,614.82
ASB Fund	\$ 4,289.04
Transportation Vehicle	\$ 11,396.72
General Fund ACH	\$ 2,852.16
ASB ACH	\$ 730.63

Payroll issued January 29, 2016: \$2,651,963.15

Under Business Services, Donna Morey provided the December 2015 Financial Report. She noted a steady rate of tax collection, currently at just under 46% of local property taxes. January apportionment reports show that we did qualify for additional funding under the new K-3 class size reduction ratios, at approximately \$300,000 for the 15-16 school year. Under Debt Service, she noted that December is the first month of the year in which our Debt Service payments are made. Interest and principal payments totaled over \$6.4 million.

**December 2015  
Financial Report**

Audit Engagement Letter – This letter confirms the audits to be performed by the Washington State Auditor’s Office, the estimated cost of the audit, and the district’s responsibilities. The agreement is signed by the Board president.

**Audit  
Engagement  
Letter**

A member of the audience stated that he was aware of an auto restoration opportunity for students. He will provide more information at a later date.

**Public Comment**

Under Action and Reports, the following board policies were presented for second reading and approval with action as follows:

- Policy 3530 – Fund Raising Activities Involving Students – Moved and seconded to approve.
- Policy 3540 – Student Fundraising for charitable Purposes – Moved and seconded to approve.
- Policy 6112 – Rental or Lease of District Property – Moved and seconded to approve
- Policy 6215 – Voucher Certification and Approval – Moved and seconded to approve

**Board Policies  
Approved: 3530,  
3540, 6112, 6215**

Director Jansen moved to delete Board policy 5230 – Job Descriptions/Responsibilities; Director Lacy seconded. Motion carried.

**Policy 5230  
Deleted**

Under Board / Superintendent Comments, Superintendent Keating and board members shared joy of having passed the bond measure. Community thank you efforts are under way. Recently we opened our doors for a teacher recruiting event and included mock interviews and information for potential teacher candidates. Superintendent Keating also commented on the positive feedback from the Community Nights classes. District basketball tournament information was shared.

**Board and  
Superintendent  
Comments**

Director Vogel then called the board into Executive Session for the purpose of discussing a personnel matter. The session began at 6:05 p.m. was estimated to last approximately 30 minutes, with one action item to follow.

**Executive Session**

The board returned to order at 6:30 p.m.

**Leave Denied**

Director Lacy moved to deny the request for leave from Rachel Tschabold. Director Tawny seconded; motion carried.

**Adjourn**

There being no further business to come before the board, it was moved and seconded to adjourn the meeting at 6:33 p.m. Motion carried.

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Janel Keating  
Secretary to the Board

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Denise Vogel  
Board President